

## Researchers: connect your ORCID to your Repository account

You can now connect your [ORCID](#) account with your UWTSD [Research Repository](#) account. This allows you to include your ORCID iD automatically with future Repository submissions, and to import your research from your ORCID profile to your Repository account for deposit, or export research previously submitted to our Repository to your ORCID profile.

### What's an ORCID iD?

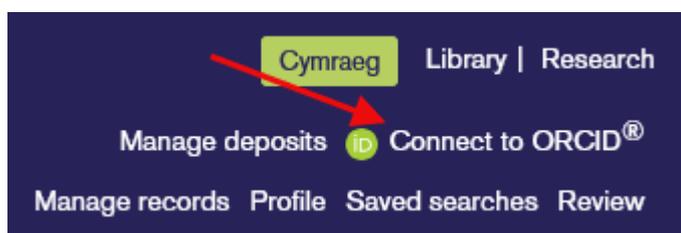
[ORCID](#) stands for Open Researcher and Contributor ID: a unique, persistent identifier which is free of charge to researchers and can help ensure that all your grants, publications and outputs are correctly attributed to you.

More information can be found on our Intranet pages here: [ORCID | UWTSD Intranet](#)

You can register for an ORCID here: [Register - ORCID](#)

### Connecting your ORCID to your Repository account

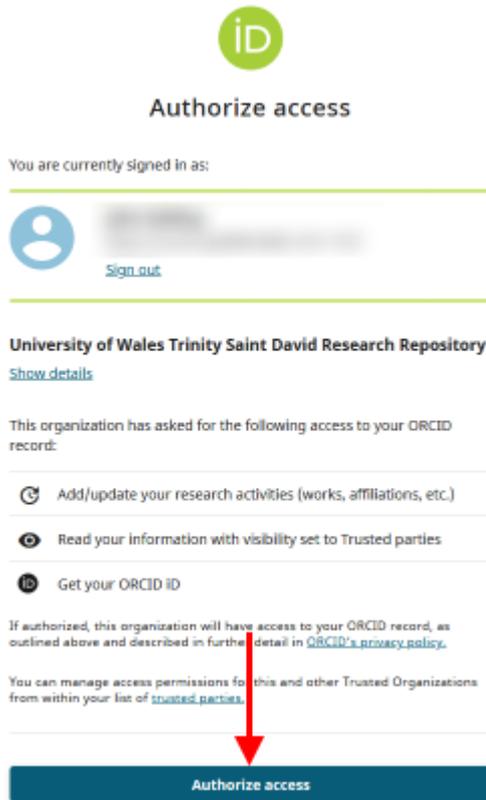
1. Make sure you have [registered for an ORCID](#) and have the details to hand.
2. Log in to our [Research Repository](#)
3. Choose **Connect to ORCID** from the menu bar at the top right.



4. Read through the options and select your preferences:
  - a. Choose whether you want new Repository activity to update your ORCID record: this will automatically add new publications submitted to the Repository to your ORCID profile. By default, this is ticked.
  - b. Choose whether you want to retrieve details of research already included in your ORCID profile to deposit in our UWTSD Repository.
5. Click **Create or Connect your ORCID iD** to link the accounts together.



6. You will be prompted to sign in to your ORCID account. Once signed in, you will be asked to authorise access. Click the button to proceed:



7. Once successful, the menu option changes to **Manage ORCID Permissions**. You can choose to disconnect your ORCID from your Repository account or revoke permission to send publications at any time using this option.

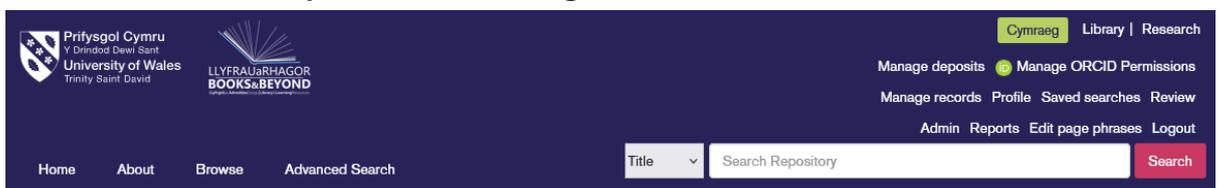


## Importing research from your ORCID profile

1. Once you have completed the steps to link your ORCID to your Repository account, you can import research cited on your ORCID profile into the Repository if it isn't already available. To start, choose **Manage Deposits** from the menu bar at the top right of the Repository



2. Click the button to **Import from orcid.org**



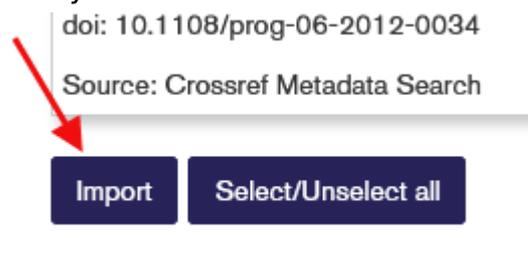
### Manage deposits



3. A list of research should appear along with a date filter and an option to select the items you wish to import. Please only choose items which are not already included in the Repository and have been authored during your time at UWTSD.

**Import from orcid.org:**

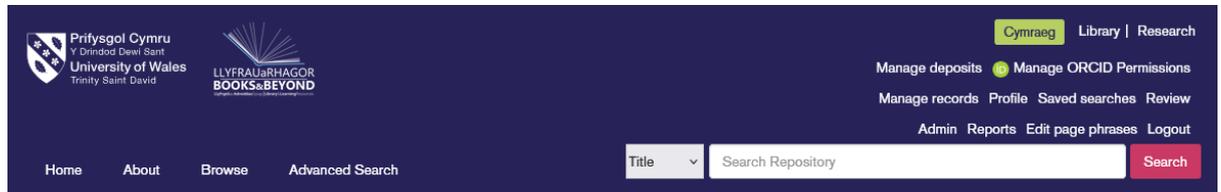
4. Once you have selected the relevant ORCID works, click on the **Import** button.



5. Imported items will appear in the **Manage Deposits** menu. Items can be edited and then submitted for review in the usual way. Our Open Access team will check the items and publish them to the Repository. You will need to submit any imported items for them to be published.

## Exporting Repository research to your ORCID profile

1. To export research already published in the Repository to your ORCID profile, go to **Manage Deposits** from the menu bar at the top right of the Repository.
2. Click the button to **Export to orcid.org**



### Manage deposits



3. A list of your research should appear, along with a date filter and an option to select the citations you wish to export.
4. Once you have selected the citations, click the **Export** button to send these to your ORCID profile page.



5. You can log in to your ORCID profile [here](#) to view and manage the citations you have exported.